

Nor Cal SAAC Bylaws

ARTICLE I: OFFICIAL YEAR

Section 1: FISCAL YEAR

The fiscal year of the club shall be the calendar year from January 1 through December 31 of a given year.

Section 2: MEMBERSHIP YEAR

The membership year of the club shall be the calendar year from January 1 through December 31 of a given year.

ARTICLE II: DUES AND FEES

Section 1: INITIATION FEE

An initiation fee shall be paid by applicants for active membership with the original application. If the application is not approved for any reason other than failure to comply with the Bylaws under Article VIII, this fee and any advanced dues shall be returned to the applicant. No initiation fee shall be charged of honorary members. Initiation fee amount shall be determined by the Executive Board.

Section 2: ANNUAL DUES

Annual dues for active membership shall be payable in advance, conditional on complying with Article VIII of these Bylaws. Active membership includes voting privileges. No dues shall be charged of honorary members. Annual dues amount shall be determine by the Executive Board.

Section 3: CANDIDATES FOR OFFICE

All candidates for office must be active members.

ARTICLE III: MEETINGS AND EVENTS

Section 1: MEETINGS

There shall be at least eleven (11) business meetings a year to be held on a consistent day of the month, notice of which shall be published in the newsletter.

Section 2: EVENTS

There shall be competitive, non-competitive, or social events as deemed appropriate.

Section 3: QUORUM

Seventy (70) voting members shall constitute a quorum at any general membership meeting.

Section 4: BOARD MEETINGS

The Executive Board shall hold a minimum of six (6) meetings per year at the discretion of the President. A quorum for the Executive Board shall be two thirds of the Board members.

Section 5: SPECIAL MEETINGS

- A. Special meetings of the general membership shall be published in the newsletter or in writing eight (8) days in advance.
- B. Special meetings of the Executive Board shall be given in writing or by phone ten (10) days in advance.

ARTICLE IV: NOMINATIONS

Section 1: NOMINATING

Nominations for Board members will be taken during the October business meeting of the general membership. Any interested member that is an active member in good standing may ask for a nomination to the Board.

Section 2: QUALIFICATIONS FOR OFFICERS

- A. President: must be 21 years of age or older and an active member in good standing.
- B. All other officers: must be 21 years or age or older and an active member in good standing.

Section 3: TERMS OF OFFICE

- A. All offices named in Article IV, Section 2A of the constitution shall hold office for one year or until their successors are elected or appointed and qualified for office.
- B. All officers names in Article IV, Section 2B of the constitution shall hold office one (1) year or until their successors are elected or appointed and qualified for office.
- C. All officers shall assume their duties on January first of a given year. However, the incoming President may make committee appointments and plan for meetings immediately after the December meeting.

ARTICLE V: ELECTIONS

Section 1: TIME

Elections of officers shall be tallied by the election chairman during the month of December with announcement of the new Board members published in the January newsletter and at the year end dinner.

Section 2: ELECTION CHAIRMAN

The board shall appoint an election chairman who shall have charge of the counting and tabulating of the votes cast.

Section 3: PROCEDURE

- A. The election will be by separate printed ballot mailed with the November newsletter. Plurality shall determine the winners.
- B. In the event of a tie, a runoff election will be held by secret ballot of those members present at the January membership meeting.
- C. Time limit for nominations will be through the second Friday of October.
- D. Time limit for elections will be through the second Friday of November.
- E. Time limit for announcement of election results will be in the January newsletter.

ARTICLE VI: DUTIES OF OFFICERS

Section 1: PRESIDENT

The President shall preside at all meetings and act as chair of any Executive Board meeting. Further, the President shall:

- A. Oversee committee appointments as required for various association functions.
- B. Sign all external contracts or delegates authority.

Section 2: VICE PRESIDENT

The Vice President shall act in the capacity of the President in the absence of the President.

Section 3: TREASURER

The Treasurer shall keep a record of and disperse the funds of the organization in accordance with the mandate of the Executive Board or the general membership, He shall make a statement of the accounts at the membership meetings and at such other times as the association, or the Executive Board, may require. Further, the Treasurer shall publish the statement of accounts at least once per quarter in the newsletter. He shall prepare books of the club for external audit.

Section 4: SECRETARY

- A. The Secretary shall keep accurate minutes of the association meetings and those of the Executive Board.
- B. Keep a record of all business transacted in the name of the association.
- C. Give due notice of any election, appointment, meeting, or any other business requiring the personal attention of any member.
- D. Have charge of the papers and correspondence of the association and its Executive Board.

ARTICLE VII: DUTIES OF APPOINTED POSITIONS

- A. The appointees shall perform such duties as specified by the President and/or the Executive Board.
- B. The Budget Committee will present the costs of upcoming events to the Executive Board for approval. Any expenditure over \$5000 will be subject to a vote by the general membership.

ARTICLE VIII: MEMBERSHIP REQUIREMENTS

Section 1: INSURANCE REQUIREMENTS

Each active and honorary member shall be required to carry and produce to the membership chairperson evidence of public liability and property damage policy as follows:

- A. Each and every active member shall carry the minimum California requirements for insurance when participating in any association event which transpires on public domain and/or private property.
- B. Lack of, infringement of, expiration of, or cancellation of a member's policy immediately invalidates his membership in this association. The preceding applies to any person holding a membership who operates a motor vehicle.

Section 2: OPERATOR'S LICENSE

Each active and honorary member must have a valid vehicle operator's license at all times. Lack of, cancellation of, or expiration of this license immediately invalidates membership in this association. The preceding applies to any person hold a membership who operates a motor vehicle.

Section 3: ADDITIONAL REQUIREMENTS

All applicants for membership shall:

- A. Submit an application with appropriate fees under article II sections 1 and 2 of the Bylaws.
- B. Non-drivers shall sign indemnity agreements.

ARTICLE IX: TERMINATION OF MEMBERSHIP

Section 1: REASONS FOR TERMINATION OF MEMBERSHIP

Membership may be terminated for any of the following reasons on recommendation of the Executive Board:

- A. One month's delinquency of dues.
- B. Any breach of the Constitution of Bylaws of this association.

- C. For any reason deemed detrimental or injurious to this association.
- D. Voluntary resignation.

Section 2: ASSOCIATION RESPONSIBILITY ON TERMINATION OF MEMBERSHIP

Upon termination of membership under Article VIII, section 1, 2, or 3 of the Bylaws, it is understood that no liability for the actions of the outgoing member or members will be sustained by the association. Any and all dues paid in advance by such a member automatically are forfeited to the association and will not be returned to the member under any circumstances.

Section 3: Active members only all events

Active members only all events. Third party must be association for 30 days in advance.

Section 4: REJECTION AND APPEALS

Any person terminated or rejected shall have the right to appeal to the Executive board. All appeals shall be in writing. At the discretion of the Executive Board, other evidence may be presented.

ARTICLE X: EXPENDITURES

Section 1: AUTHORIZATION OF EXPENDITURES

All expenses which exceed the budget committee recommendations by four times shall be submitted to the membership for approval.

ARTICLE XI: PROPERTY

Association property may be disposed of by vote of the Executive Board and active members in the association in accordance with California law.